

ENC 1102 14452 Freshman Composition II Fall 2024 Credit Course

Professor Information

Nicole Spottke

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Phone: (407) 582-1935

Office Location: WC 1-238A

Student Engagement Hours: Valencia College students can expect to have timely access to faculty outside of class. Refer to your course Canvas space or other supplemental course information for details on your professor's preferred means and times of communication.

Course Information

Credit Hours: 3

Class Meeting Times: ONLINE

Course Description: Application of skills learned in ENC 1101. Emphasis on style; use of library; reading and evaluating available sources; planning, writing, and documenting short research paper. Gordon Rule course in which the student is required to demonstrate college-level writing skills through multiple assignments. Minimum grade of C required if ENC 1102 is used to satisfy Gordon Rule and general education requirements. This course will focus on a variety of literary genres, with some emphasis on works by international authors.

Course Outcomes

- Apply a multi-stage research process to produce essays.
- Compose a written argument using evidence from varied sources.
- Apply conventions aligned to varied writing situations.
- Document source material in accordance with at least one recognized documentation style.
- Apply critical reading skills.

Attendance

Online attendance is required and necessary for receiving information. Logging on only once a week is not sufficient and does not count as attendance. To get the most out of this course, you are responsible for logging in and checking mail messages, announcements, grades, and discussion messages at least once every four days.

If you are unable to participate in the course due to illness, family emergency, etc., please communicate with me as soon as possible to create a plan to complete any missed assignments so your learning can progress in your course. In the case of a prolonged online absence, please communicate with me as soon as possible to create a plan for the best course of action. Do note, sometimes the best course of action is to take a medical withdrawal and repeat the course.

Academic Honesty

All forms of academic dishonesty are prohibited at Valencia College. Academic dishonesty includes, but is not limited to, acts or attempted acts of plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, facilitating academic dishonesty, and misuse of identification with intent to defraud or deceive.

If a faculty member concludes a student in their class has violated this policy, the faculty member can choose to assign academic penalties that include, without limitation, one or more of the following: loss of credit for the assessment (assignment, examination, project, paper, etc.); a reduction in the course final grade; a grade of "F" as the final grade in the course. The faculty member may also refer the violation for action in accordance with Policy 6Hx28:8-03, Student Code of Conduct.

Plagiarism is the use of someone else's words, ideas, pictures, design, and/or intellectual property without the correct documentation and punctuation. Your professor has a no-tolerance approach to plagiarism. Students' work will be submitted to Turnitin for verification of originality. If you submit wholly or partially plagiarized work, you will be penalized for the offense. This includes reusing old work from a previous class without permission from your professor.

If you are cutting from somewhere and then pasting into your writing without

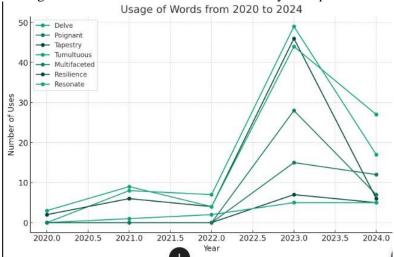
- 1. Quotation marks,
- 2. Citations, and
- **3.** A bibliographic entry on the works cited page, then you are plagiarizing.

If you take a passage from a source, a single sentence, or more without appropriately citing the source information, you will receive an F in the course. Offering a sentence, sentences, a full paragraph(s), or even a full essay will result in an F in the course. In extreme circumstances, academic action will be taken against you. Read the <u>Academic Dishonesty policy</u> found in Valencia's online policy manual.

Al Usage Policy:

Regarding AI tool usage in this course, any time you use an AI tool in this class, please identify the tool, mark which portions of your work come from or have been influenced by the tool, and share how the tool enriched your learning. You will also provide the professor with the link to the AI discussion. Work submitted with AI-created or influenced portions that have not been marked and analyzed will not earn points and will put the student at risk for disciplinary inquiry.

AI tends to repeat a particular set of words. If you are seeking assistance from AI, looking to sound smarter, AI is not the best way to accomplish this. Here is a list of words used by past students in their writing. Notice how this set of words was rarely used prior to AI. It is best to avoid these words, please.



Student Code of Conduct

Valencia is dedicated not only to the advancement of knowledge and learning but also to the development of responsible personal and social conduct. As a registered student, you assume the responsibility for conducting yourself in a manner that contributes positively to Valencia's learning community and does not impair, interfere with, or obstruct the orderly conduct, processes, and functions of the college as described in the Student Code of Conduct.

Disclaimer Statement

I may make changes to the syllabus, schedule, and/or policy at any time during the course at my discretion. These changes will be reasonable and made in the best interest of student learning. I will notify you of any changes through Announcements, and/or via the Canvas Inbox. If you have any concerns about any changes, please discuss it with me as soon as possible.

About Your Professor.



Hello! I'm Dr. Spottke, and I am proud to be a childless cat lady.

This is my furbaby, Quentin Fen Eliot.

Q is now four years old, adopted in the middle of COVID quarantine. He's 18 lbs, but the doctor says he's not fat, he's just a big cat!



Welcome to the course! Please, don't be afraid to contact me when you have a question or wish to request a Zoom meeting. I'd be happy to look over your work before you submit it for a grade or discuss your progress in the course.

I am so glad you have chosen to join our online learning community. In this course, you will experience class dialogue, lectures, multimedia, quizzes, writing exercises, peer review, and constructing a portfolio.

I'm looking forward to sharing my passion for literature and writing and working with you this semester! Now a little about me...

You are currently logged into Student View

Resetting the test student will clear all history for this student, allowing you to view the course as a brand new student.

Reset Student



I have been teaching for 31 years. I began teaching as a Master's student at SUNY New Paltz in New York, taught full-time at Santa Fe Catholic High School in Lakeland, FL, and then taught at USF as a PhD student. 20 of my years of teaching have been spent here at Valencia College.

I love to read, and when I have time, I write. Though I haven't found the time or energy to write in quite a while.

Check out my blog, if you like: An American Introvert in London □

(https://anamericanintrovertinlondon.wordpress.com/)

Spring 2024, I earned a certificate in instructional design from Seminole State. It was completely online, including a 6-week course, so I know how exhausting online courses can be!:) I do understand the stress of working full-time and taking classes. If you need some advice on work/life balance, I might be able to help.

A year ago, I took up pottery, and I found it helps with my anxiety. Yes, I suffer from depression, generalized anxiety disorder, and PTSD. Anywho, I used to make a mess with my pottery attempts, but over the last year, I have been playing more and creating more. Most recently I've been trying out glazing techniques and working with slab building. I find pottery to be very therapeutic, even if my work doesn't turn out as I intended (or at all).

This is one of my favorite creations before final glazing. I built this and hand-painted the owl.

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Reset Student

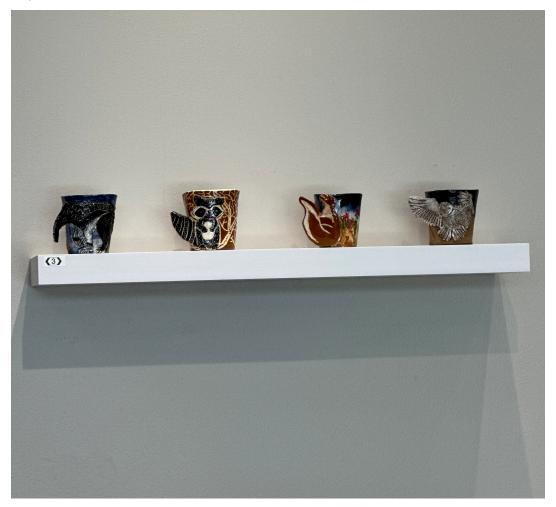


I then created three more creatures for a contest at my pottery studio. It's currently on display (see below), and I can't wait to see who wins. :)

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Reset Student



Professor's Virtual Office Hours

I have a web page for <u>frequently asked questions</u> \Longrightarrow

(https://spottke.weebly.com/faq.html). However, if you still have a question, then message me via the Canvas inbox. I know you all have schedules that don't match mine. I won't be offended if you email me at 4 in the morning on a Saturday. You can email me any time of day, any day. I will respond within 24-48 hours during the week, Monday through Friday, longer on weekends and holidays.

I encourage you to check your Canvas inbox, Canvas announcements, and Atlas email account regularly— at least every four days—so you don't miss out on due date changes, important announcements, etc. Yes, I post announcements as part of your online participation grade.

Want to be a most successful student? Check your messages and announcements

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Resetting the test student will clear all history for this student, allowing you to view the course as a brand new student.

Reset Student

Appointments for meeting online, live via Zoom, may be made as needed, just ask. I block time out of my schedule (see office hours button/link on the course home page). If you'd like to meet me during these times, send me a message via Canvas Inbox, and I'll send you a link for our meeting. If these hours do not work for you, contact me at least 24 business hours in advance, and we can see about setting up a different time to meet. We can review your writing together, discuss research, and/or clarify questions. This is my time set up for you.

Sincerely Yours,

Dr. Spottke

Scroll to the bottom of each course page and click the "marked as done" and "Next" navigational buttons at the bottom.

You are currently logged into Student View

Resetting the test student will clear all history for this student, allowing you to view the course as a brand new student.

Reset Student

About This Course

Prerequisites:

ENC 1101 or ENC1101H with minimum grade of C.

Course Structure

This course is organized in weekly modules with two Gordon Rule essays required to pass the course. The course starts with the orientation module, then we begin working both on "The Most Human Art" essay and the research paper on an issue. You will work on these two essays simultaneously. Be sure to know your topic for each.

Within each module, you will find your work broken down by weeks due with readings, discussions, quizzes, and writing assignments due on Fridays (11:59 pm) and Mondays (11:59 pm).

To continue through the Orientation, click the "Next" navigational button at the bottom of this page or select "Modules" in the Course Menu.

Course Policies

In this course, you will experience a variety of learning activities to help you meet the course learning outcomes. To have the most meaningful learning experience, I believe your experiences matter and it's important to connect what we learn to your "real world." This means that active participation, timely submission of assignments, and ongoing dialogue are necessary for you to be successful.

On this page are important course policies to further help you participate effectively in this course.

HB 7 Disclaimer

This class requires participation in discussion to meet course-learning outcomes. We are a class comprised of individuals. As such, there will be multiple opinions expressed throughout the semester that you may not personally agree with or even understand - as may be expected. My role as an instructor is to facilitate freedom of expression relevant to the course, credible, open and respectful without the promotion or endorsement of a single viewpoint. Conversations informed by diverse viewpoints contribute to critical thinking and higher-level learning. Even if you don't agree, listening to different points of view may give you further insight into your own perspectives. No lesson is intended to espouse, promote, advance, inculcate, compel a particular feeling, perception, viewpoint, or belief in a concept. Concepts as presented are not endorsed by the instructor but are presented as part of the larger course of instruction. Should a student feel uncomfortable with how course content is presented or discussed, please contact the instructor for further conversation.

No Show Policy

(https://catalog.valenciacollege.edu/academicpoliciesprocedures/classattendance/)

If you do not log in to the course during the first week and complete the Academically Required Attendance Activity, you will be withdrawn from the class as a "no show."

Online attendance is required for online classes. Students who are not actively participating in an online class and/or do not submit the required attendance activity or assignment by the scheduled due date must be withdrawn by the instructor at the end of the first week as a "no show." If you are withdrawn as a "no show," you will be financially responsible for the class and a final grade of "WN" will appear on your transcript for the course. Students on financial aid will have to re-pay the amount of the class. Other scholarship sponsors may also require payment.

Withdrawal and Incomplete

(https://catalog.valenciacollege.edu/academicpoliciesprocedures/courseattemptscoursewithdrawal/)

Faculty cannot withdraw students from courses. If you are considering withdrawing, speak with an advisor.

See <u>Important Dates (https://valenciacollege.edu/academics/calendar/)</u> for withdrawal deadlines--with a refund or without academic penalty. A student who withdraws from class before the withdrawal deadline will receive a grade of "W." A student is not permitted to withdraw from this class after the withdrawal deadline; if you remain in the class after the withdrawal deadline, you can only receive a grade of A, B, C, D, F or I.

An I grade (Incomplete) will only be assigned under extraordinary circumstances that occur near the end of the semester. If you receive an I, the work missed must be made up during the following semester, at which time you will get an A, B, C, D, or F. Failure to make up the work during the following semester will result in a grade of F. Any student withdrawing from this class during a third or subsequent attempt in this course will be assigned a grade of "F." International students on an F1 Visa may lose their F1 Visa due to an attendance withdrawal.

Financial Aid Notice

(<u>https://valenciacollege.edu/students/disputes/academic-integrity.php)</u>

To academically maintain financial aid, students must meet all of the following requirements: Complete 67% of all classes attempted, and maintain a Valencia GPA (Grade Point Average) of 2.0 or higher, and Maintain an overall GPA of 2.0 or higher, and complete degree within the 150% timeframe. Detailed information about maintaining satisfactory academic progress can be found at Satisfactory Academic Progress (SAP): How to Keep Your Financial Aid (https://valenciacollege.edu/finaid/satisfactory-progress.php)

Grievances

(https://valenciacollege.edu/students/disputes/)

Valencia College is committed to providing each student a quality educational experience. Faculty members have set high standards of instruction for themselves and for you. If you have a problem in a class, your first step is to talk to your instructor. If you are still dissatisfied, you may talk with the academic dean of the division for your class. We will work together to resolve any issues that arise.

See the phone number and location of the Communications Division at the top of your syllabus.

Grading Policies

Grading Scale

Grades are broken up as follows:

The orientation module is 8%

The "Most Human Art" essay is 21%

Research Workshops, 15%

Research prewriting, 22%

Online participation 10%

The research paper 25%

yes, this totals more than 100%--I built in a little extra credit

You must earn a C in this course, 70%.

There is no final exam.

Work is due Mondays and Fridays.

Grading

Rubrics are available for each assignment. Be sure to read through these carefully for how your work will be graded.

Final Fxam

There is no final exam in this course.

Late Work

All work is due Mondays and Fridays. You are allowed to submit work late--up to two days --without penalty. Assignments will lock once I begin grading the assignment.

Essay Policies

Gordon Rule Requirements

State Board of Education Rule 6A-10.030, the Gordon Rule, requires students to complete with grades of C or better 12 credit hours in designated courses in which the student is required to demonstrate college-level writing skills through multiple assignments.

Failure to complete ALL assigned essays and the annotated bibliography will result in an F for the course. Individual essays UNDER the length requirement will not be accepted. Students can turn in completed essays late to meet Gordon Rule Requirements or will fail the course for not meeting Gordon Rule requirements.

Assignment Criteria and Rubrics

Rubrics are available for most assignments: prewriting exercises, both essays, the collected sources, and the outline. Remaining assignments are based on completion.

Short Length Requirement and Gordon Rule Requirements

In the case of failing to meet the length requirement when submitting a final draft of an essay, the professor will return the essay ungraded. The student will be responsible for resubmitting essays for Gordon Rule Requirements.

Failure to submit by the end of the semester will result in a zero for missed assignments and an F for the course for not meeting Gordon Rule Requirements.

Over Length Requirement

Going **over** the length requirement will result in ten points deducted. Good writing is condensed and to the point.

Important Dates

The College is Closed on the following:

Sept 2 Labor Day

Nov. 11 Veteran's Day

Nov. 27 - Dec. 1 Thanksgiving

College Dates

The course runs from August 19 to December 8

Withdraw for a full refund by August 26

Withdrawal deadline is October 25

Copyright Policy

To avoid copyright infringement, any materials produced specifically for this class can only be used during this term for this class.

Third-Party Software & FERPA Policy

Valencia College has a firm commitment to protecting the privacy rights of its students.

To continue through the Orientation, click the "Mark as Done" and "Next" navigational buttons at the bottom of this page or select "Modules" in the Course Menu.

Course Communications

Contact Your Instructor

Send me questions via the Canvas inbox. I will respond within 24-48 hours during the week, Monday through Friday, longer on the weekends and holidays.

I encourage you to check your Canvas inbox, Canvas announcements, and Atlas email account regularly— at least every four days—for cancellation notices, important announcements, etc.

Want to be a most successful student? Check your messages and announcements daily!

Appointments for meeting online, live via Zoom, may be made as needed, just ask. I block time out of my schedule (see office hours through the link on the course home page). If you'd like to meet me during this time, send me a message via Canvas Inbox, and I'll send you a link for our meeting. If these hours do not work for you, contact me at least 24 business hours in advance, and we can see about setting up a different time to meet. We can review your writing together, discuss research, and/or clarify questions. This is my time set up for you.

Netiquette

It is important to be aware of your behavior in an online learning environment to ensure positive interactions with your instructor and peers. This requires you to follow some guidelines for behaviors.

All students are expected to:

- Show respect for the instructor and for other students in the course
- · Respect the privacy of other students
- Express differences of opinion in a polite and rational way

- Maintain an environment of constructive criticism when commenting on the work of other students
- Remain focused on the learning topics during discussions and activities

From Kent State University:

"Taking an online course and corresponding via the World Wide Web presents communicators with the task of overcoming the lack of nonverbals in communication. When taking a course online, it is important to remember several points of etiquette that will smooth communication between the students and their instructors.

- 1. Avoid language that may come across as strong or offensive. Language can be easily misinterpreted in written communication. If a point must be stressed, review the statement to make sure that an outsider reading it would not be offended, then post the statement. Humor and sarcasm may easily be misinterpreted as well, so try to be as matter-of-fact and professional as possible.
- 2. Read first, write later. It is important to read all posts or comments of students and instructors within the course discussion before personally commenting to prevent repeating commentary or asking questions that have already been answered.
- 3. Review, review, then send. There's no taking back a comment that has already been sent, so it is important to double-check all writing to make sure that it clearly conveys the exact intended message.
- 4. An online classroom is still a classroom. Though the courses may be online, appropriate classroom behavior is still mandatory. Respect for fellow classmates and the instructors is as important as ever.
- 5. The language of the Internet. Though still a fairly young type of communication, certain aspects of this form of communication are becoming conventional. For example, do not write using all capital letters, because it will appear as shouting. Also, the use of emoticons can be helpful when used to convey nonverbal feelings (example: :-) or :-(), but avoid overusing them.
- 6. No inappropriate material. Do not forward virus warnings, chain letters, jokes, etc. to classmates or instructors. The sharing of pornographic material is forbidden."

Email Etiquette

Please, clearly state your message. I want to understand what you are asking of me. I want to be able to help you with whatever trouble you are having, want to answer what questions you may have.

Send me questions via the Canvas inbox. I will respond within 24-48 hours during the week, Monday through Friday, longer on the weekends and holidays.

Expectations of Students

- Please, check your Atlas email, Canvas Inbox, and Canvas announcements regularly throughout the week, at least every four days
- For guidelines on how to interact with your instructor and peers read through <u>Our Practice of Respect and Community Building</u>
 (https://online.valenciacollege.edu/courses/207831/files/52733345?wrap=1). Some highlights from these principles are:
 - Create a hospitable and accountable community
 - Suspend judgment
 - All voices have value
- Please, inform me of any issues affecting work submission, before the submission due date
- Please, explore your writing voice, but don't let artificial intelligence take your voice

Expectations of Instructor

- I will provide a variety of feedback on submitted assignments within two weeks
- I will address each of you following the guidelines in Our Practice of Respect and Community Building

 (https://arxiina.com/spii/arxiina.
 - (<u>https://online.valenciacollege.edu/courses/207831/files/52733345?wrap=1</u>)_
- I will notify you of changes to the coursework via Canvas Inbox or Announcements

To continue through the Orientation, click the "mark as done" and "Next" navigational buttons at the bottom of this page or select "Modules" in the Course Menu.

Technology Requirements and Skills

Technology Requirements

Students should verify <u>computer software and hardware requirements</u> (https://valenciacollege.edu/faculty/canvas-resources/minimum-technology-requirements.php) to ensure coursework can be submitted successfully. Since all assignments are submitted through Canvas (unless otherwise noted), access to a computer is required for this course. Students have free access to computers at all Valencia campuses.

Canvas lists minimum computer specifications

(https://community.canvaslms.com/docs/DOC-10721) and supported browsers ⇒
(https://community.canvaslms.com/docs/DOC-10720) to ensure compatibility. The
Chrome browser ⇒ (https://www.google.com/chrome/browser/desktop/index.html) is
recommended.

My recommendation: Download three browsers to your computer: Firefox, Safari, and Chrome.

If something does not work on Canvas, try another browser. If the problem persists, contact the help desk.

Important note:

I do not recommend using the Canvas app on your phone, iPad, or other device. The Canvas app does not work fully with the course. Be sure to use a desktop or laptop to access Canvas using a browser.

Many of the errors and problems students contact me about are caused by using the Canvas app.

Technical Skills

Students should consider the <u>basic computer skills</u> (https://www.gcflearnfree.org/subjects/technology/) needed to be successful in this course, which include:

- Reading and responding to emails
- Software application skills (PowerPoint, Word, Office365, and Padlet)
- Internet and library database browsing
- · Copying and pasting
- Saving files in MLA format
- Working with attachments
- File management

<u>Canvas 101 (http://valenciacollege.edu/canvas/canvas101)</u> is a free self-paced course available for students to learn more about using the Canvas learning management system we are using for this course.

Technology Privacy Policies

Valencia College has a firm commitment to protecting the privacy rights of its students. Any use of student records and information in this course will comply with the Family Educational Rights and Privacy Act (FERPA) (http://valenciacollege.edu/ferpa/), including third-party tools and services used in this course. Privacy policies for the tools used in this course are listed below and at the point of use.

- Valencia College's privacy policy (http://valenciacollege.edu/privacy/)
- Canvas privacy policy → (https://www.instructure.com/policies/product-privacy-policy)
- <u>Technology Privacy Statements</u> (https://online.valenciacollege.edu/courses/178658/files/44340822?wrap=1)

Helpful Technology Links

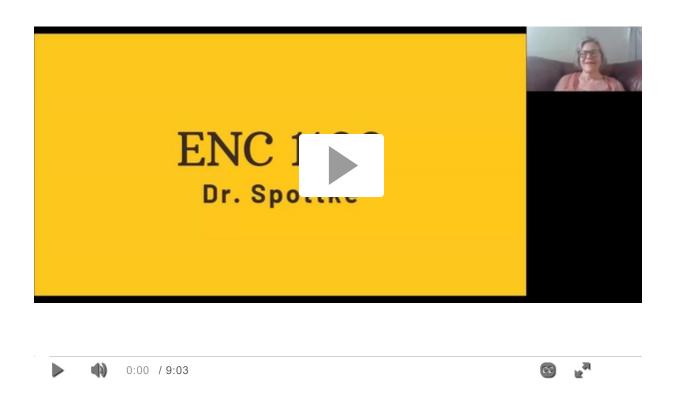
 If you need laptop-borrowing information for West Campus (other campuses may have different availability), click this link: <u>Technology at West Library</u>
 (https://libguides.valenciacollege.edu/WestLibrary/Technology#s-lg-box-27012528)

To continue through the Orientation, click the "mark as done" and "Next" navigational buttons at the bottom of this page or select "Modules" in the Course Menu.

Textbook and Required Materials

You do need to purchase a notebook. Periodically, I will ask you to submit a picture of your handwritten notes.

Here's a brief video about how to set up your notebook...



In response to rising textbook costs, I have opted to use Open Educational Resources (OER). Reading materials for this course are free and will be provided as links within the course modules.

To continue through the Orientation, click the "Next" navigational button at the bottom of this page or select "Modules" in the Course Menu.

Accianments (and Weighted Category)

Weekly Work Due

List of Weekly Work Due

Here's a handy list of links to each week's work.

Next to the assignment name, in parenthesis, is the weighted category for the assignment. There are six categories as follows:

Orientation 8%
"MHA" ("Most Human Art" Essay) 21%
RW (Research Workshops) 15%
PRE (Research Prewriting) 22%
RP (Research Paper) 25%

Data Dua

OP (Online Participation) 10%

Wook/Unit

Work will be available at least one week in advance.

	week/Unit	Date Due	Assignments (and Weighted Category)	
Orientation Start Here Week One				
	1	Friday, August 23, 11:59 pm	Syllabus Quiz & Plagiarism Assignment (Orientation) Getting to Know Each Other Padlet (Orientation)	
Week Two				
	2 Last day to withdraw for full refund	Monday, August 26, 11:59 pm	Annotate Scott Russell Sanders's "Most Human Art" ("MHA") MLA 9 In-text Citations (RW) - MLA 9 Formatting: Overview (RW)	
	3	Friday, August 30, 11:59 pm	Writing Exercise Parallelism Padlet ("MHA")	

Week/Unit	Date Due	Assignments (and Weighted Category)
Week Three		
4 Labor Day	Monday, September 2, 11:59 pm	
5	Friday, September 6, 11:59 pm	Writing an Essay with Artificial Intelligence ("MHA") Introduction to MLA 9 (RW)
Week Four		
6	Monday, September 9, 11:59 pm	Gordon Rule Essay "Most Human Art" ("MHA")
7	Friday, September 13, 11:59 pm	Brainstorming: Research of an Issue in a Group I Belong To (PRE)
Week Five		
8	Monday, September 16, 11:59 pm	Getting Started with Research (RW)
9	Friday, September 20, 11:59 pm	Introduction to Databases (RW)
Week Six		
10		

Week/Unit	Date Due	Assignments (and Weighted Category)
11	Friday, September 27, 11:59 pm	Database Source #1 (PRE)
Week Seven		
12	Monday, September 30, 11:59 pm	Original Research Journal Article (RW)
13	Friday, October 4, 11:59 pm	Wikipedia: a Love Story (RW)
Week Eight		
14	Monday, October 7, 11:59 pm	
15	Friday, October 11, 11:59 pm	Evaluating Sources NSE (RW)
Week Nine		
16	Monday, October 14, 11:59 pm	
17	Friday, October 18, 11:59 pm	Credible Source #2 (PRE)
Week Ten		
18	Monday, October 21, 11:59 pm	Types of Sources (RW)
19 Withdrawal deadline	Friday, October 25, 11:59 pm	Name That Source! (RW)
Week Eleven		
20	Monday, October 28, 11:59 pm	Source #3 (PRE)

Week/Unit	Date Due	Assignments (and Weighted Category)
21	Friday, November 1, 11:59 pm	Source #4 (PRE)
Week Twelve		
22	Monday, November 4, 11:59 pm	Source #5 (PRE)
23	Friday, November 8, 11:59 pm	Primary source (source #6) (PRE)
Week Thirteen		
24 Veteran's Day	Monday, November 11, 11:59 pm	
25	Friday, November 15, 11:59 pm	What is Plagiarism? (RW)
Week Fourteen		
26	Monday, November 18, 11:59 pm	How to Write a Research Paper (RP)MLA Full Citations (RP)
27	Friday, November 22, 11:59 pm	research paper outline (PRE)
Week Fifteen		
28	Monday, November 25, 11:59 pm	Research badges (RW)
29 Thanksgiving Break! Enjoy!	Friday, November 29, 11:59 pm	
Week Sixteen		

Week/Unit	Date Due	Assignments (and Weighted Category)
30	Monday, December 2, 11:59 pm	Gordon Rule Essay: Research Paper (RP) Submission of a first draft to Brainfuse or the writing center is open for submissions until the day the research paper is due for 10 extra credit points (RP)
31	Friday, December 6, 11:59 pm	online participation points calculated (OP)